

# Thames Valley and Surrey Wood Energy Grant Scheme

## APPLICATION GUIDELINES

### 1. Eligibility

Organisations, charities, schools, community groups, small-medium size businesses within the Thames Valley region of Buckinghamshire, Berkshire, Oxfordshire and Surrey sub region of the South East are eligible to apply for this grant. This can include Parish Councils, Local Authorities, farmers, landowners and housing trusts.

### 2. Funding Available

The total fund available through the grant scheme is £45,000. The funding has been made available through SEEDA, South East England Development Agency, and is administered by TV Energy. Grants are available from a minimum of £2,500 up to a maximum of £10,000.

### 3. What can the grant fund?

The grant is available for capital projects related to wood fuel heating. This can include end user, supply chain and producer equipment.

### 4. How to Apply

The application form can be downloaded at [www.tvenergy.org](http://www.tvenergy.org), or an electronic or hard copy can be requested either on 01635 817420 or by emailing [info@tvenergy.org](mailto:info@tvenergy.org). The final deadline for applications is **28<sup>th</sup> February 2006**. Applications will be considered and winners announced by the end of March 2006.

### 5. Assessment Criteria

The applications will be assessed on three key criteria; CO<sub>2</sub> savings, economics and the wider educational benefit of the project. Where applications cannot be differentiated the additional information will be taken into consideration.

#### a. CO<sub>2</sub> Savings

This is the CO<sub>2</sub> emissions that will be offset by the project. This can be calculated using the following equations:

*For grid electricity:*

$$\text{kg of CO}_2 = \text{kWh per year} \times 0.43$$

*For gas:*

$$\text{kg of CO}_2 = \text{kWh per year} \times 0.19$$

*For diesel oil:*

$$\text{kg of CO}_2 = \text{litres per year} \times 2.68$$

#### b. Economics

Applicants will need to demonstrate value for money. For example at least two but preferably 3 quotes will be required and the payback period of the project will need to be shown. Details of match funding already sourced will need to be given by means of letters of commitment and further scope for match funding will need to be described.

#### c. Demonstration Potential

Applicants will need to show that the proposed project will be suitable for use as 'an exemplar' project and will provide the ability to demonstrate the technology to a wide audience. Aspects

such as the educational benefit of the project, the accessibility of the project, the numbers of people affected by the project, the potential for replication and how the project will be publicised will all be considered.

#### **6. Desirable Additional Information**

Any supporting documentation to strengthen the application is desirable. In particular a feasibility study, either full or outline, will demonstrate a level of commitment from the applicant. Other information could include local consultation, letter of support from local politicians and senior Local Authority officers.